

Business Name			
Working Address <small>This will appear on every printed page</small>			
Invoice Address <small>If different from above</small>			
Contacts:	Telephone	Mobile	Email
Normal Business Week	Monday - Saturday <input type="checkbox"/>		Monday - Sunday <input type="checkbox"/>
If you have any questions or queries please feel free to call us to discuss your requirements. Tel: +353 (0)1 811 1169 or email: info@writetherecord.ie			

Visit our web site Butchers Area to view information on that columns that appear in a particular record.  
 These can be customised to suit individual business needs.

Standard Butchers System €275 + VAT Includes <small>(please tick the items you require)</small>		
<b>Delivery Record</b> (Normally Mon - Sat only)	Include Beef Traceability Columns <input type="checkbox"/> Max samples recorded per day _____	<input type="checkbox"/>
<b>Refrigeration Record</b>	Complete the details on the page 2.	<input type="checkbox"/>
<b>Mince Production Record</b>	Include Sausage Production <input type="checkbox"/>	<input type="checkbox"/>
	Scales Date +Days	
<b>Cleaning Record</b>	Complete the details on the page 3.	<input type="checkbox"/>
<b>Record Holder</b> (4 books)	(Can be wall mounted or free standing)	<input type="checkbox"/>
<b>Additional Record Books where cooking on premises.</b> Where additional records books are required please call for pricing.		
<b>Hot/Chilled Holding Record</b>	Max samples recorded per day _____	<input type="checkbox"/>
<b>Cooking/Regenerating Record</b>	Max samples recorded per day _____	<input type="checkbox"/>
<b>Defrosting Record</b>	Max samples recorded per day _____	<input type="checkbox"/>
<b>We can design and print records for any other purpose, please call to discuss your requirements.</b> Tel: (01) 811 1169 Email: info@writetherecord.ie		

Note:

- 1 All dating starts on a Monday unless otherwise requested.
- 2 The Cooking/Regenerating book can accommodate a chill down section if required.
- 3 Delivery - Your system will be delivered by post or courier and is included in the cost. On receipt of your order we will contact you with a start date. We can provide an express service where delivery would be made in 3/4 working days, please call to discuss your requirements and additional cost.

# Your Refrigeration List

Please list your refrigerator units below. This list will be used to produce your Refrigerator Record in addition each unit will be automatically included in the cleaning list.

Chilling Units 0°C to 5°C			Freezer Units At or Below -18°C		
Chiller Unit Name	Location	Cleaning Frequency	Freezer Unit Name	Location	Cleaning Frequency
<i>Serve Over</i>	<i>Shop</i>	<i>Daily</i>	<i>Chest Freeze</i>	<i>Back</i>	<i>Weekly</i>

Remember to include every Refrigeration unit , where a unit has several individual compartments each compartment must be monitored in its own right.

Please write in in BLOCK CAPITALS the names you use for your Chillers and Freezers

Book Modifications		
Record Book	Column to Remove	Column to Add

Book Modifications		
Record Book	Column to Remove	Column to Add

Additional information/instructions

---



---



---



---



---



---



---



---



**Write the Record Ltd.**  
14 Cherry Drive  
Castleknock  
Dublin 15

<<<<< Positioned for C5 Window Envelope

## Terms and Conditions

1. Write The Record Ltd. are printers and do not provide consultancy, advice or training on Food Safety issues. We can however recommend some commercial business who may be suitable, but this suitability must be finally determined by the Food Business Operator (FBO) and we accept no liability for the services provided by third parties we may suggest or recommend. Alternately advice may be sought from the Food Safety Authority or your local Environmental Health Official.
2. All record Books are made to measure for each Food Business, payment is therefore required at time of order. All deliveries will be accompanied with a VAT Invoice. Prices quoted are NOT inclusive of VAT @ 21%
3. The Food Business Operator (FBO) or their representative must approve all the supplied sample Record Books prior to printing. It is the responsibility of the FBO to ensure that all Record Books ordered are suitable for the use intended.
4. All goods supplied remain the property of Write The Record Ltd. until paid for in full.
5. All our books are designed to commence with a Monday starting date and continue for a period of 52 weeks, some records may require a series of books in order to adequately cover the 52 week period. Each individual book will be clearly dated on the front cover for the Open Date and Close Date.
6. Write The Record Ltd. will without quibble, replace any supplied documents which are found to have an error or problem with printing and/or defective record holders .
7. The use of Write The Record on its own does not constitute a Food Safety system. These record books are supplied to enhance and simplify an existing HACCP System implimented by staff trained in HACCP principles.

I wish to confirm my order for the Write The Record books as specified above and subject to my approval of draft copies in advance of final print. I agree to the terms and conditions above.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Job Title: \_\_\_\_\_

*Please make a copy of this order for future reference.*